Please Copy and Paste the invoice template below onto school letter headed paper and upload onto Jambusters Travel Plan site, together with any suppliers’ receipts and photographic evidence, on or before Wed 28th February 2018.

FAO: Iona Rogulski Invoice Number: \_\_\_\_\_\_\_\_\_\_\_\_
Transport Innovations
Kent County Council
1st Floor Invicta House
Maidstone
ME14 1XX

Invoice Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| Product Description | Quantity | Unit Price |
| e.g. – Reimbursement for Cycle and Scooter Pods | 1 | £2224 |
|  |  |  |
|  |  |  |
|  |  |  |

Total: £

KCC PO Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_